

# Registration 2022-23 FAQ

## 1. What do I need to do in order to register my student for the 2022-23 school year?

**PowerSchool Enrollment (formerly Infosnap) Online Registration** – Follow the instructions included with your Snapcode letter (mailed to families July 6). Upon receipt of your Snapcode letter, it is important that you complete the online registration process as soon as possible. If you would like assistance with this process, it will be available during onsite registration. If you need technical assistance, go to <https://help.powerschool.com/> or call Enrollment support at (866) 752-6850. Additionally, you can click the HELP icon (question mark) in the top right hand corner from any page in the online registration form.

*The form can be completed using any device – phone, tablet, computer, etc. Each operating system performs differently depending upon the device settings – for example, if your device has Autofill turned on, a phone number may populate in every instance. Please check your form carefully before submission to make sure all data is correct.*

## 2. What if I lose my Snapcode letter?

Another copy of the Snapcode letter can be obtained by calling your school.

## 3. Do I have to go to the school for registration?

There is **no need** to go to the school site for registration if you have completed the registration form online.

## 4. If I do not have the ability to complete this information online, what should I do?

Please go to onsite registration at your child's school and computers will be available as well as assistance.

## 5. Who must complete the address verification section in online registration?

Returning students that have not previously provided address verification information to the school will need to provide this information during online registration. Additionally, all new students and any returning student with a change of address will need to provide this information.

## 6. What type of document is needed for address verification?

A current utility bill, phone bill, bank statement, mortgage/rental/lease statement, medical bill, or any other like information that reflects the provided student address to the parent/guardian.

## 7. What are the dates/times for onsite registration?

<u>Elementary School</u>	<u>Middle School</u>	<u>High School</u>	<u>FC</u>
Thursday, July 14 4:00-7:00	Tuesday, July 26 12:00-3:00 4:00-6:00	NA Thursday, July 21 9:00-1:00	Tuesday, July 26 9:00-11:00 12:00-2:00
	Wednesday, July 27 9:00-11:00	Monday, July 25 1:00-5:00	Wednesday, July 27 9:00-11:00 12:00-2:00

## 8. How do I find transportation information? (E-link information will be available beginning July 18)

- Go to our website [www.nafcs.org](http://www.nafcs.org)
- Click on the green Transportation icon.
- Select the green Bus Routing E-link icon.
- Login with the Student ID (found on the Snapcode Letter) as the Username and Password.
- Click on Work with Students and then View My Students.
- Click on your student to view his/her bus stop information.

If no route information is available or the student's pickup location is incorrect, please email [transportation@nafcs.org](mailto:transportation@nafcs.org) and let us know your student's name, grade, home address, pickup address and drop-off address to get a bus assignment. Transportation will not be able to contact you, so check E-Link daily for updated bus assignments and times. Also, if your student will not be riding the bus this year, we would like to know that as well.

**Be aware that bus stop times will change throughout the year, especially the first few weeks of school due to traffic patterns and students being added to bus routes. Please have your student at the bus stop 10 minutes prior to their bus stop time. Check daily the first 2-weeks of school for updated information, then periodically for any changes throughout the year. If your student is moving from elementary school to middle school or middle school to high school, please keep in mind that the bus pickup/dropoff location may not be the same as last year.**

**9. Do I need to complete an application for Free & Reduced Meal and Textbook assistance?**

*Families must re-apply each school year for free and reduced-price meals and textbook benefits.* Free and reduced status is extremely important. The expansion of the federal meal-cost relief program, which extended free meals to all students during the COVID-19 pandemic, expires on June 30 thus NAFCS will be returning to paid breakfast and lunch. We urge every family to fill out the free/reduced meal and textbook assistance application. Eligible families can receive discounted school fees such as textbook fees, athletic fees, technology fees, school breakfast & lunch, etc., but they can also be connected with many other resources such as P-EBT, utility discounts, and more! By applying, you are also helping support New Albany Floyd County Schools qualify for grants or receive additional school funding that goes back into your student's classroom to support their learning!

**10. Where can I find the application for the Free/Reduced Lunch and Textbook Assistance Program?**

There is a link on the last page of online registration that will direct you to the Free/Reduced Lunch/Textbook Assistance application or you can visit our website <https://www.nafcs.k12.in.us/food-nutrition-services/> and click on Free/Reduced Meal Application. If you would like assistance with filling out the application, staff are available during onsite registration.

**11. How do I pay and manage my child's school meal account?**

All NAFCS parents are REQUIRED to establish and maintain a MyPaymentsPlus account to manage their child's meal account. Students will need to have funds in their MyPaymentsPlus account to purchase reduced and paid lunch as well as any a la carte "extra" items. If a student provides cash payment at the register all monies will be deposited into their account (change will not be provided). Having a MyPaymentsPlus provides the opportunity and peace of mind to monitor your child's cafeteria purchasing history.

MyPaymentsPlus can be found at [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) or by visiting the Apple App Store or Google Play Store for the mobile app. MyPaymentsPlus streamlines the food purchasing process by allowing you to conveniently pay for a la carte purchases, view cafeteria purchases, receive low balance alerts, or enroll in autopay. Best of all, creating a MyPaymentsPlus account is simple, confidential, and absolutely FREE.

**12. When/how will fees be collected for textbook rental?**

Textbook rental fee statements will be mailed to families on August 19 with fees due no later than September 23. Summer is very busy and we want to give families more time to prepare for paying this bill. Parents will be able to pay online as well as by check or charge. More details for paying fees will be included with the textbook rental fee statement mailer in August. If you need help with your textbook fees, please complete an application for assistance. Refer to question #10 for where to find and access an application.

**13. Where can I find my student's school supply list for 2022-23?**

Supply lists for all schools can be found on our website: <https://www.nafcs.k12.in.us/students-post/supplylists/>

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